

# Buffalo County Job Description

**Position Title:** Part-time Mower Operator

**Department:** Highway Department

**Reports To:** Highway Superintendent/Foreman

## **Purpose of Position:**

This position involves the operation and maintenance of a Tractor, brush mower, and a wood chipper. Duties include the operation of the tractor/mower to cut brush and weeds along county road right-a-ways and bridge approaches. Operator must be able to get on and off tractor frequently to pick up and move downed tree limbs. Operator is also responsible for the daily routine maintenance and cleaning of the mower, tractor and chipper. Safety shall be a priority in all activities.

## **Essential Functions:**

- Operate tractor/mower and wood chipper to cut and remove brush from road right-a-ways and bridges on uneven or rough terrain
- Get on and off tractor frequently to move downed tree limbs and other obstacles
- Responsible for daily maintenance and cleaning of units
- Work with little or no direct supervision
- Process and follow work list
- Maintain work completion logs and timesheets
- Perform other duties as assigned

## **Knowledge, Skills & Abilities**

- Have a working knowledge of tractor/mower controls for starting, stopping, and maneuvering in and around traffic
- Have knowledge of location of county roads and bridges
- Are skilled in judging clearances, heights, and turning angles of the tractor/mower and towed units
- Know the location of grease fittings and fluid reservoirs, and are able to grease the units, and replenish oil, hydraulic, and other consumable fluids
- Know and follow all safety procedures when in, on or around any unit
- Ability to communicate effectively with residents and co-workers in a courteous and helpful manner

## **Essential Education, Certifications and/or Licenses**

- Have a valid driver's license
- High School diploma or GED

## **Essential Physical Demands and Typical Work Conditions:**

- Ability to perform manual labor involving occasional bending, lifting up 25 lbs. occasionally, 75 lbs. intermittently, stooping, bending, walking and climbing
- Ability to tolerate working in varying weather conditions

## **Essential Attendance and Availability Requirements:**

- Must have regular attendance
- Must be punctual

## **General Expectations**

- Practice safety procedures at all times

The specific statements in each section of this description are not intended to be all inclusive. They represent typical elements and criteria considered necessary to perform the job successfully. The County Recognizes that an individual with a disability may require an accommodation to enable him or her to successfully perform a job function. Consideration will be given to reasonable accommodations.

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Supervisor's Signature

\_\_\_\_\_  
Employee's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Effective Date of Job Description: \_\_\_\_\_