

**BUFFALO COUNTY BOARD OF COMMISSIONERS
BUFFALO COUNTY BOARD OF EQUALIZATION
TUESDAY, AUGUST 10, 2021**

The Buffalo County Board of Commissioners and the Buffalo County Board of Equalization met on Tuesday, August 10, 2021 at 9:00 A.M. and 9:45 A.M. Chairman McMullen called the meeting to order and led those present in the Pledge of Allegiance. The following Board members responded to roll call: Timothy Higgins, Ivan Klein, Myron Kouba, Ronald Loeffelholz, Daniel Lynch, Sherry Morrow and William McMullen. A copy of the acknowledgment and receipt of notice and agenda by the Board of Commissioners is attached to these minutes. Public notice of this meeting was published/posted in the Kearney Hub, on the Buffalo County web site, and the bulletin boards located outside the County Clerk's office and County Board Room on August 5, 2021. Chairman McMullen announced that in accordance with Section 84-1412 of the Nebraska Revised Statutes, a current copy of the Open Meetings Act is available for review and posted at the back of the Board Room. County Clerk Janice Giffin took all proceedings hereinafter shown; while the convened meeting was open to the public. County Attorney Shawn Eatherton was present.

REGULAR AGENDA

Moved by Higgins and seconded by Lynch to approve the July 27, 2021 Board meeting minutes. Upon roll call vote, the following Board members voted "Aye": Higgins, Lynch, Klein, Kouba, Loeffelholz, Morrow and McMullen. Motion declared carried.

Moved by Lynch and seconded by Kouba to ratify the following July 30, 2021 payroll claims processed by the County Clerk. Upon roll call vote, the following Board members voted "Aye": Lynch, Kouba, Higgins, Klein, Loeffelholz, Morrow and McMullen. Motion declared carried.

GENERAL FUND			
NET PAYROLL			290,147.68
RETIREMENT PLANS AMERITAS	R	EMPE RET	45,312.94
CREDIT MANAGEMENT	E	GARNISHMENT	169.94
FIRST NATIONAL BANK	T	FEDERAL TAXES	97,519.78
KATHLEEN A LAUGHLIN	E	GARNISHMENT	402.00
NE DEPARTMENT OF REVENUE	E	GARNISHMENT	55.00
STATE OF NE	T	STATE TAXES	16,652.49
ROAD FUND			
NET PAYROLL			60,029.03
RETIREMENT PLANS AMERITAS	R	EMPE RET	8,418.62
FIRST NATIONAL BANK	T	FEDERAL TAXES	17,672.92
STATE OF NE	T	STATE TAXES	2,724.56
WEED FUND			
NET PAYROLL			5,173.58
RETIREMENT PLANS AMERITAS	R	EMPE RET	777.30
FIRST NATIONAL BANK	T	FEDERAL TAXES	1,679.81
STATE OF NE	T	STATE TAXES	273.61

Moved by Loeffelholz and seconded by Higgins to approve the early claims submitted by the County Clerk as listed below. Upon roll call vote, the following Board members voted "Aye": Loeffelholz, Higgins, Klein, Kouba, Lynch, Morrow and McMullen. Motion declared carried.

GENERAL FUND			
CENTRAL MEDIATION CENTER	S	JUV SVC	580.00
GALENA CHRYSLER	E	VEHICLE	70,120.00
BUFFALO COUNTY COMMUNITY PARTNERS	S	JUV SVC	1,020.72
COMPASS FAMILY SUPPORT SERVICES	S	JUV SVC	1,280.75

Moved by Higgins and seconded by Morrow to accept the Buffalo County Treasurer July 2021 Fund Balance Report. Upon roll call vote, the following Board members voted "Aye": Higgins, Morrow, Klein, Kouba, Loeffelholz, Lynch and McMullen. Motion declared carried.

Moved by Morrow and seconded by Lynch to accept the Clerk of District Court July 2021 Report. Upon roll call vote, the following Board members voted "Aye": Morrow, Lynch, Higgins, Klein, Kouba, Loeffelholz and McMullen. Motion declared carried.

Moved by Higgins and seconded by Klein to accept the Buffalo County Sheriff's Distress Warrant report. Upon roll call vote, the following Board members voted "Aye": Higgins, Klein, Kouba, Loeffelholz, Lynch, Morrow and McMullen. Motion declared carried.

After discussion and review of the County Sheriff's report, it was moved by Higgins and seconded by Loeffelholz to approve the Special Designated Liquor License application filed by The Village 1919 for events to be held on September 18, 2021 and September 25,

2021. Upon roll call vote, the following Board members voted "Aye": Higgins, Loeffelholz, Klein, Kouba, Lynch, Morrow and McMullen. Motion declared carried.

The Request for Proposal (RFP) for Auditing Services were opened in the Board meeting on July 27, 2021. Board Administrator Lynn Martin and the Budget and Finance Committee reviewed the proposals that were submitted. Moved by Morrow and seconded by Kouba to accept the bid from Tonniges & Associates P.C. for Auditing Services for one year. Upon roll call vote, the following Board members voted "Aye": Morrow, Kouba, Higgins, Klein, Loeffelholz, Lynch and McMullen. Motion declared carried.

Chairman McMullen reviewed the following correspondence. The City of Kearney sent the Planning Commission Agenda for August 20, 2021 meeting. Anderson, Klein, Brewster & Brandt sent a letter regarding concerns for a few Courthouse Doors. Gans Family Farms from Kansas sent an updated packet of information regarding the National Heritage Area (NHA) and 30 X 30 with maps of current counties taking part and some educational pieces. Chairman McMullen called on each Board member present for committee reports and recommendations.

Facilities Director Steve Gaasch was present for the following agenda item. Chairman McMullen instructed County Clerk Giffin to open and read aloud the submitted bids for the Request for Proposal (RFP) for the Architectural Services-610 Office Building Remodel and Renovation. Bids were submitted from the following companies: CMBA Architects, Erickson Sullivan Architects, Wilkins ADP and Prochaska & Associates. Facilities Director Steve Gaasch will review the bids and come back with recommendations later in this meeting.

Moved by Loeffelholz and seconded by Higgins to recess the regular meeting of the Board of Commissioners at 9:20 A.M. and reconvene as a Board of Equalization. Upon roll call vote, the following Board members voted "Aye": Loeffelholz, Higgins, Klein, Kouba, Lynch, Morrow and McMullen. Motion declared carried.

BOARD OF EQUALIZATION

Chairman McMullen called the Board of Equalization to order in open session. County Assessor Ethel Skinner and County Treasurer Jean Sidwell were present.

County Assessor Skinner presented the 3 Year Plan of Assessment for Buffalo County and the 2021 Cemetery Report and filed the reports with the County Clerk.

Moved by Klein and seconded by Kouba to approve Tax List Corrections numbered 4793 through 4795 submitted by County Assessor Skinner. Upon roll call vote, the following Board members voted "Aye": Klein, Kouba, Higgins, Loeffelholz, Lynch, Morrow and McMullen. Motion declared carried.

Moved by Loeffelholz and seconded by Lynch to approve the motor vehicle tax exemption as indicated on the application by County Treasurer Jean Sidwell for Prairie View Gardens on a 2014 Buck Dandy Flatbed Trailer. Upon roll call vote, the following Board members voted "Aye": Loeffelholz, Lynch, Higgins, Klein, Kouba, Morrow and McMullen. Motion declared carried.

Moved by Lynch and seconded by Klein to approve the motor vehicle tax exemption as indicated on the application by County Treasurer Jean Sidwell for Mother Hull Home on a 2005 Chevrolet Cutaway Van and a 1998 Chrysler Town & Country Van. Upon roll call vote, the following Board members voted "Aye": Lynch, Klein, Higgins, Kouba, Loeffelholz, Morrow and McMullen. Motion declared carried.

Moved by Loeffelholz and seconded by Lynch to approve the motor vehicle tax exemption as indicated on the application by County Treasurer Jean Sidwell for Evangelical Lutheran Good Samaritan Society for a 2010 Ford Cutaway Van, a 2006 Ford LGT Conventional and a 2014 Dodge Grand Caravan. Upon roll call vote, the following Board members voted "Aye": Loeffelholz, Lynch, Higgins, Klein, Kouba, Morrow and McMullen. Motion declared carried.

Moved by Loeffelholz and seconded by Higgins to adjourn the Board of Equalization and return to the regular meeting of the Board of Commissioners at 9:28 A.M. Upon roll call vote, the following Board members voted "Aye": Loeffelholz, Higgins, Klein, Kouba, Lynch, Morrow and McMullen. Motion declared carried.

REGULAR AGENDA

Sheriff Neil Miller and Lieutenant Robert Tubbs presented updated reports on the Buffalo County Radio Project. Deputy County Attorney Andrew Hoffmeister joined the meeting. After the public presentation, Sheriff Miller asked that the Board enter into Executive Session.

Moved by Klein and seconded by Lynch to enter into Executive Session at 9:47 A.M. to protect the public security of infrastructure and devices. In addition to the Board members responding to roll call, County Attorney Shawn Eatherton, Deputy County Attorney Andrew Hoffmeister, Sheriff Neil Miller and Lieutenant Robert Tubbs were present. (County Attorney Shawn Eatherton excused himself at 9:56 A.M.) Upon roll call vote, the following Board members voted "Aye": Klein, Lynch, Higgins, Kouba, Loeffelholz, Morrow and McMullen. Motion declared carried.

Moved by Klein and seconded by Higgins to move out of Executive Session at 10:45 A.M. and resume the open meeting. Upon roll call vote, the following Board members voted "Aye": Klein, Higgins, Kouba, Loeffelholz, Lynch, Morrow and McMullen. Motion declared carried.

Facilities Director Steve Gaasch returned to the meeting with recommendations on the Architectural Services for 610 Office Building Remodel and Renovation Proposal that were submitted. Moved by Klein and seconded by Morrow to accept the bid from Wilkins ADP for the Architectural Services for 610 Office Building Remodel and Renovation. Upon roll call vote, the following Board members voted "Aye": Klein, Morrow, Higgins, Kouba, Loeffelholz, Lynch and McMullen. Motion declared carried.

Chairman McMullen called for Citizen's forum and no one addressed the Board.

Chairman McMullen asked if there was anything else to come before the Board at 10:49 A.M. before he declared the meeting adjourned until the regular meeting at 9:00 A.M. on Tuesday, August 24, 2021.

ATTEST:

William McMullen, Chairman
Buffalo County Board of Commissioners

Janice I. Giffin
Buffalo County Clerk

(SEAL)